

Medical Facility Cleaning Checklist

1. Reception & Waiting Areas: Dust and disinfect counters, seating, armrests, magazines/stands; tidy and reset.
2. High-Touch Points: Disinfect door handles, light switches, lift buttons, EFTPOS terminals, phones, keyboards.
3. Clinical Rooms: Disinfect examination beds/tables, benches, trolleys, stools and treatment lights.
4. Medical Equipment Exteriors: Wipe and disinfect non-invasive equipment housings and cords as per facility protocol.
5. Hand Hygiene Stations: Clean dispensers and refill hand soap and sanitiser; check paper towel supply.
6. Restrooms & Patient Toilets: Scrub and disinfect toilets, urinals, basins, mirrors; mop with hospital-grade disinfectant; restock consumables.
7. Clinical Waste: Bag, label and stage for compliant disposal; wipe external surfaces of bins; replace liners.
8. Sharps Bins: Check fill lines and positioning; disinfect external surfaces; report replacement needs.
9. Floors: Vacuum hard floors and carpets; damp mop with hospital-grade disinfectant; spot removal of stains.
10. Spill Response: Treat body-fluid spills per facility procedure using appropriate absorbents and disinfectants.
11. Kitchen/Staff Rooms: Clean benches, sinks, appliance exteriors; sanitise tables and handles; empty and wipe fridges.
12. Glass & Partitions: Clean interior windows, glass doors, sneeze guards, and privacy screens; remove fingerprints.
13. Air Vents & Returns: Dust grilles, ceiling diffusers and high ledges; remove cobwebs.
14. Touchscreen Kiosks & Tablets: Wipe with approved disinfectant wipes safe for electronics.
15. Consult Counters & Admin Areas: Sanitise desktops and chair arms; tidy cords and peripherals.
16. Linen Handling: Bag soiled linen, transport to laundry per infection-control protocol; wipe trolleys.
17. Change Rooms: Disinfect lockers, benches, hooks; mop floors; empty bins and replace liners.
18. Staff Bathrooms: Clean and disinfect including taps, fittings; polish mirrors and stainless steel.
19. Wall Touch Marks: Spot clean walls, door frames, skirting boards in traffic areas.
20. Compliance: Use colour-coded cloths & tools; complete cleaning schedule, sign off logs, and report maintenance issues.

**No Locking
Contract**



Let us know your requirement, we can tailor a quotation