

## **Exterior Window Cleaning Checklist**

- 1. Site Safety & Access Plan: Assess heights, ground conditions; set signage and barriers.
- 2. Dry Dusting: Brush frames, screens, and tracks to remove debris.
- 3. Screen Care: Remove, wash and rinse flyscreens; allow to dry; reinstall.
- 4. Pre-Rinse: Wet glass and frames to loosen grime.
- 5. Detergent Wash: Apply glass solution with applicator; clean edges and corners.
- 6. Squeegee Pass: Use proper technique; wipe blade between strokes.
- 7. Detailing: Dry edges and sills; remove drips.
- 8. Frames & Sills: Wipe and polish frames; clean weep holes.
- 9. Tracks: Scrub and vacuum tracks; lubricate sliders.
- 10. Stain Removal: Treat mineral deposits, water spots, silicone haze.
- 11. High-Reach Poles: Use water-fed pole system for height access.
- 12. Glass Balustrades: Wash and squeegee both sides.
- 13. Skylights & Awnings: Clean exterior surfaces where safe.
- 14. Weather Watch: Avoid conditions causing streaking.
- 15. Final Inspection: Check from inside; touch-up if needed.
- 16. Cleanup: Rinse surrounding areas; pack and secure equipment.
- 17. Photo Documentation: Before/after shots for records.
- 18. Risk Controls: Use ladder stabilisers, harness, anchors.
- 19. Client Sign-Off: Walkthrough and recommendations.









